



An Autonomous Institution
(Affiliated to VTU, Belagavi
Approved by AICTE, New Delhi
Recognized by UGC under 2(f) & 12 (B)
Accredited by NBA & NAAC)

Minutes of 33rd IQAC Meeting, conducted on 14.03.2022

The 33rd IQAC Meeting was held on 14.03.2022, at 11.00 am

MEMBERS PRESENT

1	Dr. P. Mahabaleswarappa, Principal	Chairperson
2	Dr. M. A Lourdu Antony Raj, COE	Member
3	Prof. S. C Gupta, HOD - AE	Member
4	Dr. John Barauch, Professor - AE	Member
5	Prof. Sayanasri Varala, HOD - CH	Member
6	Dr. Vetrivel N, HOD - CV	Member
7	Prof. Tamilarasi, HOD - CSE	Member
8	Dr. Hameem Shanavas, HOD - ECE	Member
9	Dr. Soumya Mishra, HOD - EEE	Member
10	Dr. Vivekananda B Huddar, HOD - ME	Member
11	Dr. Anthoniraj, HOD - ISE	Member
12	Dr. Varalakshmi, HOD - Math	Member
13	Dr. Bharath, HOD - Physics	Member
14	Dr. UdayaKumar V, HOD - Chemistry	Member
15	Prof. Shruthi Ravikumar, HOD - MBA	Member
16	Prof. Kumar R, AP - ISE	Member
17	Mrs. Girijamba, Librarian	Member

18	Ms. Manasa B. N, II Year - Chemical Engg.	Student Representative
19	Ms. Likitha R, III Year - EEE	Student Representative
20	Dr. M. Brindha, Vice Principal	Coordinator

Members who could not attend the Meeting:

1. Dr. N. Alagamurthy - Professor, Department of Mechanical Engineering, Pondichery Engineering College, Pondicherry
2. Mr. Venugopal Rao Chatakondur - Director, Gyansys, Bangalore (Alumnus - CV Dept., 1987 Batch)
3. Mr. Rahul, Consultant, (Alumnus - ME Dept., 1987 Batch)
4. Shri. M. J Balachandar, Chairman - MVJCE
5. Mr. Binoy K, Manager - Talent Acquisition, Wipro, Bangalore

Dr. P. Mahabaleswarappa, Principal – MVJCE, welcomed and greeted all the members for 33rd IQAC Meeting. The agenda items were taken up.

Item No. 1: Action Taken report of 32nd IQAC Meeting

Dr. M. Brindha, Vice Principal and IQAC Coordinator, presented the Action Taken report of the 32nd IQAC meeting.

- Targets of the each department were presented and reviewed.
- Summary of Autonomous Results was prepared and presented.
- Activities planned for the next academic year were presented.
- Need Analysis for the certification courses was analysed and presented.
- Vision, Mission, PEO and PSO of AIML, DS, CSD and IIOT were revised and presented.

Item No. 2: Review and Submission of AQAR, for the year 2020-21

Dr. M. Brindha, NAAC Coordinator, presented the AQAR Status for the academic year 2020-21.

The following are the observations made during the presentation:

- In Criterion-I, the value added courses attended by the students must be added.
- Criterion-II: The usage of VTU E-learning platform shall also be taken into account.
- Criterion-III: Paper publication in Q1 and Q2 journals should be improved.

- Criterion-V: All the student-related activities that were conducted and attended in online mode must also be taken into account.
- Criterion-VI: Strategic Plan must be revised.
- Criterion-VII: More Best Practices must be included.

Item No. 3: Preparation and Submission of NBA Compliance Report, for CH, EE, IS Departments

HODs of Chemical Engineering, Electrical Engineering and Information Science and Engineering presented the Compliance Report.

The following are the observations made during the presentation:

- The best projects of students must be included, and a separate project book for each department must be prepared.
- Micro level and nano level analysis must be prepared by all course coordinators.
- All the programme related files, placement files, result files must be updated.
- Mock Inspection is scheduled on 21.03.2023.

Item No. 4: Conducting Ability Enhancement courses for First Year

Coordinators of all 11 verticals presented the Syllabus for the conducting of Ability Enhancement courses for the 2021 scheme.

- A common TT should be framed for conducting Ability Enhancement Courses for all 1st semester students.
- HODs of First Year should collect the registrations from the students and share the list with the concerned coordinators.
- CIE should be conducted for the AEC courses, and the data should be sent to the COE's office.

Item No. 5: Conducting Fast Track Classes and Examinations for 2020-21:

In view of Covid 19, Fast Track classes were not conducted on time. Dr. M. A. Lourdu Antony Raj, Controller of Examinations, proposed a plan for conducting Fast Track classes and Examinations.

- The FT classes will be conducted in the Afternoon sessions, and regular classes will be conducted in the Forenoon sessions.
- Students will be taught the important topics and the remaining topics can be given as assignments.
- Wherever possible, Online classes can be scheduled for the Fast Track classes.
- Fast Track Examinations will be conducted in April, after the completion of the regular examinations.

Summary of Action Items:

Sl. No.	Action Item	Responsible Person
1	Observations made in the AQAR 2020-21	Concerned Criterion Coordinators
2	Observations made in the NBA Compliance Report of CH, EE and ISE	Concerned Department HODs and NBA Coordinators
3	Preparation of Registrations list, for Ability Enhancement courses	First Year HODs
4	Conducting Fast track Classes and Examinations (Preparation of Separate TTs for Regular classes and FT classes)	Department HODs

The meeting concluded with a vote of thanks to all the members for their valuable suggestions.


IQAC Coordinator


Principal
Principal
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